

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
June 4, 2018**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:03 A.M., on June 4, 2018 in Board Room 4, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Jennifer Phelps, B.S., L.P.N., Q.M.H.P.A. - Chairperson
Michelle Hereford, M.S.H.A., R.N., F.A.C.H.E.

STAFF PRESENT: Robin Hills, D.N.P., R.N., W.H.N.P-B.C.

OTHERS PRESENT: Tammie Jones, Adjudication Specialist

**CONFERENCES
SCHEDULED:**

Matilda Kusi, L.P.N. 0002-089583
Ms. Kusi appeared.

CLOSED MEETING: Ms. Hereford moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:44 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Kusi. Additionally, Ms. Hereford moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:55 A.M.

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. Hereford moved to issue an Order to Dismiss the case against Matilda Kusi due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Kusi unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Kusi within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Stacey Rexrode, L.P.N. 0002-049325
Ms. Rexrode appeared.

CLOSED MEETING:

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:42 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Rexrode. Additionally, Ms. Hereford moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:24 A.M.

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Hereford moved to issue an Order to require Ms. Rexrode to provide proof of completion of the following NCSBN course within 90 days of entry of the Order: "*Documentation: A Critical Aspect of Client Care*" and to take no action at this time, contingent upon verification of Ms. Rexrode's entry into Health Practitioners Monitoring Program (HPMP) within 60 days of entry of Order. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Rexrode unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Rexrode within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Committee recessed at 12:00 P.M.
The Committee reconvened at 1:00 P.M.

CONFERENCES
SCHEDULED:

Linda Bohl, L.P.N. 0002-017387
Ms. Bohl did not appear.

CLOSED MEETING:

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bohl. Additionally, Ms. Hereford moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:45 P.M.

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Hereford moved to offer Ms. Bohl a Consent Order to voluntarily surrender her license for indefinite suspension in lieu of a Formal Hearing and until such time as she appears before the Board. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Bohl and the Board.

CONFERENCES
SCHEDULED:

Sheena Marshall, R.N. 0001-245218
Ms. Marshall did not appear.

CLOSED MEETING:

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Marshall. Additionally, Ms. Hereford moved that Dr. Hills and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:15 P.M.

Ms. Hereford moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Ms. Hereford moved to issue an Order of Reprimand to Sheena Marshall, assess a monetary penalty of \$250.00 to be paid within 90 days of entry of the Order, and require Ms. Marshall to provide proof of completion of the following NCSBN course within 90 days of entry of the Order: *“Professional Accountability & Legal Liability for Nurses”*. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Marshall unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Marshall within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 2:30 P.M.

A handwritten signature in cursive script that reads "Robin Hills".

Robin Hills, D.N.P., R.N., W.H.N.P-B.C.
Deputy Executive Director